

## ESSENTIAL REFERENCE PAPER “C”

### SPECIAL RESPONSIBILITY (SRA) AND OTHER ALLOWANCES

#### **EXECUTIVE**

The Leader is able to appoint up to 7 other Councillors with a minimum of three and a maximum of eight members in total as Executive Members. There are 7 members of the Executive including the Leader.

#### **Leader’s Allowance**

The Leader’s Allowance is £19,377.

#### **Deputy Leaders Allowance**

The Deputy Leaders allowance is £12,105.

#### **Executive Members**

An Executive Members allowance is £9,684.

Details of all Executive Members the their Portfolios can be found on the Internet

### **Allowances in relation of Chairman of Regulatory and other Committees**

#### **Allowances for the Period 1 April 2017 to 31 March 2018**

	<b>Current Allowance</b>		<b>Proposed Increase</b>
<b>Basic Allowance</b>	<b>5,270</b>		<b>5,375</b>
<b>Special Responsibility Allowances</b>			
<b>Leader of the Council</b>	<b>19,377</b>		<b>19,767</b>
<b>Deputy Leader</b>	<b>12,105</b>		<b>12,226</b>

<b>Executive Member</b>	<b>9,684</b>		<b>9,781</b>
<b>Chairman of the Council</b>	<b>6,400</b>		<b>No change</b>
<b>Vice Chairman of the Council</b>	<b>1,500</b>		<b>No change</b>
<b>Committee Chairman</b>	<b>Development Management</b>	<b>7,263</b>	<b>7,336</b>
	<b>Overview and Scrutiny</b>	<b>6,400</b>	<b>6,464</b>
	<b>Performance, Audit and Governance,</b>	<b>6,400</b>	<b>6,464</b>
	<b>Licensing</b>	<b>6,051</b>	<b><u>No change</u></b>
	<b>Human Resources</b>	<b>4,842</b>	<b><u>No change</u></b>
<b>Vice Chairman</b>	<b>Development Management Committee</b>	<u>No previous payment</u>	£2,200
<b>Leader of Minority of Political Group</b>	<b>A Factor of 0.1 of the Basic Allowance multiplied by the number of Members</b>		To be distributed on a pro-rata basis dependent on the number of members in each group – basic allowance divided by number of members of the Opposition Group)

**MILEAGE EXPENSES – CAR PARKING, TRAVEL EXPENSES & SUBSISTENCE**

The car mileage rate is updated annually in accordance with HMRC rates. It applies irrespective of engine size or distance travelled;

Mileage allowance:

Motor vehicles ( <i>incl. cycles</i> )	0.45p per mile for the first 10,000 miles of a (return) journey
Bicycles	0.20p per mile

**CARER'S ALLOWANCE**

A care allowance is payable to any member who incurs expenditure on the care of young children and/or dependent relatives in order to perform their duties as a Councillor.

The previous Independent Remuneration agreed that the following amounts could be claimed for Councillors attending approved duties:

- a) childcare- £9.00 per hour, and
- b) dependent care- ~~maximum of~~ £10.15 per hour

at the Leaders discretion to agree to a higher hourly payment if requested

**SUBSISTENCE AND REFRESHMENTS FOR APPROVED DUTIES**

Members can claim travel and subsistence for approved duties. The scheme currently provides in the case of an absence, not involving an absence overnight from the usual place of residence the following rates:

Subsistence type	Details	Payment amount	Proposed Amount
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Breakfast*	Of more than 4 hours before 11am <b>Breakfast before 7am</b>	£7.21	No change
<del>Breakfast*</del>	<del>Of more than 4 hours, including the period between 12 noon and 2pm</del>	<del>£8.91</del>	
Lunch *allowance	Of more than 4 hours including the period 3pm to 6pm <b>Between noon and 2.30pm</b>	£9.95	No change
<del>Tea*</del>	<del>of more than 4 hours ending after 7pm</del> <b>Between 2.30pm and 7pm</b>	<del>£3.52</del>	<del>£3.94</del>
Evening meal		£11.03	£15.20
Absence overnight	<u>Travel and Subsistence Allowance</u> in the case of an absence involving an absence overnight from the usual place of residence:	The actual cost of the most cost effective overnight accommodation and where meals are not included, subsistence allowance as detailed above.	

- Not claimable where refreshments have been provided at the meeting/event

The NJC ceased to produce nationally agreed subsistence rates for local government staff in 1996. Since that time, subsistence rates have been a subject for local determination.

There is a separate subsistence scheme for staff. The link is provided here <http://www.eastherts.gov.uk/intranet/article/30140/Subsistence-Rates>